

REPUBLIQUE DU CAMEROUN

Paix – Travail – Patrie

MINISTRE DE LA DECENTRALIZATION ET
DEVELOPPEMENT LOCAL

REGION DU SUD-OUEST

COMMUNE DE MBONGE

SERVICE DE PASSATION DES
MARCHÉS PUBLICS



REPUBLIC OF CAMEROON

Peace – Work – Fatherland

MINISTRY OF DECENTRALIZATION AND LOCAL
DEVELOPMENT

SOUTH WEST REGION

MBONGE COUNCIL

SERVICE FOR THE AWARD OF
PUBLIC CONTRACTS

OPEN NATIONAL INVITATION TO TENDER

**N° 04/ONIT/MBONGE COUNCIL/MEME/ITB/2025 OF 7th FEBRUARY 2025 FOR THE
CONSTRUCTION OF A FISH POND AT MBONGE MARUMBA IN MBONGE SUB-DIVISION,
MEME DIVISION, SOUTH WEST REGION
(EMERGENCY PROCEDURE)**

1. Subject of the invitation to tender:

Within the framework of the 2025 Public Investment Budget (PIB), the Mayor of Mbonge Council "Contracting Authority" hereby launches by emergency procedure an open National Invitation to tender for the Construction of a fish pond at Mbonge Marumba in Mbonge Sub-Division,

Lot N°	Project	Locality	Amount for bid bond	Project Amount	Budget Heads	Duration in months
01	Construction of a FISH pond at Mbonge Marumba	Mbonge Marumba-Mbonge Sub Division	150 000	15 000 000	59 31 053 06 641916 464211 951	03

2. Nature of services

The project involves the construction of a fish pond at Mbonge Marumba in Mbonge Sub-Division. The scope of work includes the following phases:

- Lot 100: Preparatory Works and Studies:
Site inspection, soil analysis, and technical studies for project design and planning.
- Lot 200: Earthworks:
Excavation, leveling, and compaction of the pond area, including site clearance.
- Lot 300: Foundation Works:
Installation of pond base structures and reinforcement for stability.
- Lot 400: Blockwork in Elevation:
Construction of retaining walls and structural elements for the pond.
- Lot 500: Carpentry Works:
Construction and installation of wooden structures, covers, and other related elements.
- Lot 600: Metal Works:

Fabrication and installation of metal reinforcements, gates, and structural components.

➤ Lot 700: Electrical Works:

Installation of lighting systems, power supply, and other electrical fittings where applicable.

➤ Lot 800: Painting:

Application of protective coatings and decorative finishes as needed.

➤ Lot 900: Drainage and Pavement Works:

Construction of drainage channels, pavement paths, and erosion control measures

3. Execution deadline

The maximum execution deadline shall be three (03) calendar months, including the rainy season and other vagaries, with effect from the date of notification of the administrative order of work commencement.

4. Participation and origin:

Participation in this invitation to tender is open to Cameroonian enterprises that are in compliance with the fiscal laws and having a good experience in the domain concerned.

5. Financing

The said Works shall be financed by the Public Investment Budget (PIB) of the Ministry of Livestock, Fisheries and Animal Industries (MINEPIA) for the 2025 financial year assigned to the Mayor of Mbonge Council as Delegated Authorizing officers with Budget Heads N°--59 31 053 06 641916 464211 951

6. Bid Bond:

Each bidder should include in his administrative document, a bid bond of **FCFA 150 000 (One hundred and five thousand CFA francs)** issued by a first rate-bank approved by the Ministry in charge of Finance in conformity with COBAC conditions.

Against the risk of being rejected, only originals or true copies certified by the issuing service or administrative authorities of the administrative document required, including the bid bond, shall imperatively be produced in accordance with the Special Conditions of the invitation to tender. They shall neither be older than three (03) months nor be produced before the signing of the tender notice.

Any offer not in conformity with the prescriptions of this notice and tender file shall not be accepted, especially the absence of a bid bond issued by a first rate-bank, approved by the Ministry in charge of Finance, or the non-respect of the model of the tender file documents, shall lead to a pure and simple rejection of the offer without any appeal being entertained

7. Consultation of tender file:

Interested eligible bidders may obtain further information during working hours as from the date of publication of this tender notice, at the Mbonge council Telephone N° **675 730 808/677 420 974**.

8. Acquisition of tender file:

The file may be obtained at the Mbonge Council, at the Service for the award of Public **Contracts**, Telephone N° **675 730 808/677 420 974** as soon as this notice is published against payment of a non- refundable sum of **(50 000) Fifty thousand CFA francs**, payable at the Council Treasury Mbonge representing the cost of purchasing the tender file.

9. Submission of Bids:

Each offer drafted in English or French in 07 (Seven) copies including 01 (one) original and 06 (six) copies marked as such, should reach the Mbonge Council at the Service for the award of Public Contracts, not later than **4th March 2025 at 10.00 am** local time. It should be labelled as follows:

“OPEN NATIONAL INVITATION TO TENDER

N° 04/ONIT/ MBONGE COUNCIL/MEME /ITB/2025 OF 7th FEBRUARY 2025 FOR THE CONSTRUCTION OF A FISH POND AT MBONGE MARUMBA IN MBONGE SUB-DIVISION, SOUTH WEST REGION.

TO BE OPENED ONLY DURING THE BID OPENING SESSION”

10. Admissibility of bids

Under penalty of being rejected, only originals or true copies certified by the issuing service must imperatively be produced in accordance with the Special Regulations of the invitation to tender.

They must obligatorily not be older than three (3) months preceding the date of submission of bids or may be established after the signature of the tender notice

Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance

11. Opening of bids

The bids shall be opened in single phase. The opening of the administrative documents, Technical and Financial offers shall take place on the **4th March 2025 at 11:00 AM** local time, by the competent Tenders Board in the Conference Hall at Mbonge Council.

Only bidders may attend or be represented by duly mandated persons of their choice.

12. Evaluation criteria

There are two types of evaluation criteria: eliminatory and essential criteria. [The aim of these criteria is to identify and reject incomplete bids or bids not in conformity with the essential conditions laid down in the Tender File.

i. Eliminatory criteria

Eliminatory criteria fix the minimum conditions to be fulfilled and to be admitted for evaluation according to the essential criteria. The non-respect of these criteria leads to the rejection of the bid made by the bidder.

They refer especially to:

- The non-respect of Article (92) sub 9 of the public contracts Code;
- Deadline for delivery higher than prescribed;
- False declaration, forged or scanned documents;
- A bid with the external envelope carrying a sign or mark leading to the identification of the bidder.
- Two Bids with the same personnel
- Incomplete financial file.
- Technical assessment mark lower than **80%** of “Yes”.

ii. Essential criteria

Essential criteria are primordial in the judgment of the technical and financial capacity of candidates to execute the works forming the subject of the invitation to tender.

The criteria relating to the qualification of candidates are based on the following:

- General presentation of the tender files;
- References of the company in similar achievements;
- Experience of supervisory staff ;
- Logistics (Equipment);
- Methodology;

- Financial capacity;
- Attestation of site visit signed by the contractor
- Site visit report signed by the Contractor
- The Special Technical Clauses (STC). (Each page should be initialed and the last page signed and stamped);
- Special Administrative Clauses completed (each page should be initialed and the last page signed and stamped);
 - Pre – Financing capacity **not less than 75%** of the amount required in the offer

The essential criteria are subjected to minima whose detail is given in the Special Regulation of the Invitation to tender (RPAO).

iii Main qualification criteria

The criteria relating to the qualification of candidates could be indicative on the following:

The essential criteria are subjected to minima whose detail is given in the Special Tender Regulation (RPAO).

This evaluation shall be done in a purely binary method with a (**yes**) or a (**no**) with an acceptable minimum of **80%** of the essential criteria taken in to account.

The contract will be awarded to the bidder who would have proposed the offer with the lowest amount, in conformity with the regulations of the Tender Documents and having scored **100%** of the eliminatory criteria and at least **80%** of the essential criteria

13. Award of the jobbing order

The jobbing order shall be awarded to the bidder whose bid complies with the provisions of the tender file and is determined to offer the lowest bid while meeting the required technical quality.

14. Period of validity of bids

The bidders shall remain committed to their offers during a period of (ninety) 90 days from the deadline set for the submission of bids.

15. Complementary information

Complementary technical information may be obtained during working hours at the **Mbonge Council, Service of award of Contracts.**

Circular Copies

- DD MINMAP Meme
- ARMP
- Public Contract Journal;
- Chairpersons of Tender Board
- Notice boards
- DD MINEDUB Meme
- Archive)

